

Evaluator Training Guide



How to Access TeamGenius

Download the TeamGenius app for free on your iOS or Android device.

NOTE: You do not need to create an account.



Before Scoring Players

Your organization will provide you with an Access Key to either a Player Pool or Evaluation Session, depending on how the assessment is structured.

The Access Key, along with your name and email, will grant you access to the assessment in the TeamGenius app.



Why do you need my email?

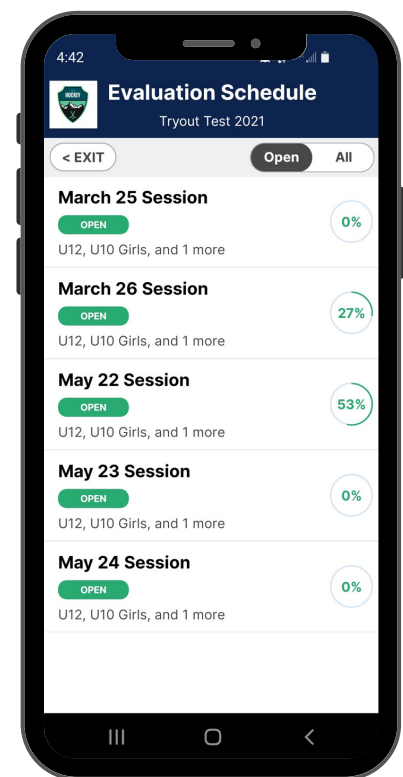
TeamGenius recognizes evaluators by email address. It's best to use an email address unique to you. Sharing an email address with another evaluator will result in scores being overwritten.

Use the same email address when logging into the app throughout your time as an evaluator. Doing so will ensure your scores are synced properly into the TeamGenius scoring dashboard.

Navigating the App

Sessions:

If your club has multiple days of evaluations planned, you might need to select the correct session from the Evaluation Schedule before scoring players.





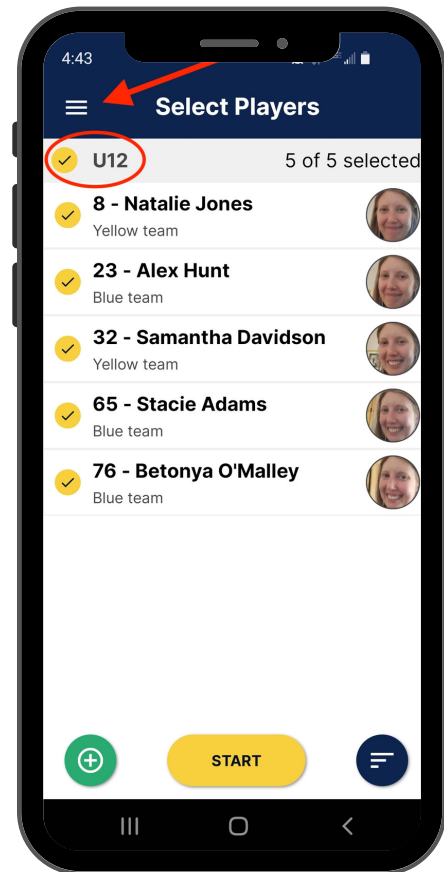
Player Pools & Evaluation Groups:

If you are evaluating more than one group of players, you have a couple of options to find players.

- The three horizontal bars in the top left of the screen allow you to navigate between Player Pools.
- The three stepped horizontal bars in the bottom right of the screen allow you to navigate between Evaluation Groups and/or Positions.

Tip: As players check-in, refresh the app by pulling down on the screen to refresh the list of players.

It is good practice to do this frequently to ensure that athletes arriving late appear in the app to be evaluated.





Player Profile Photos:

If your club is using the in-app photo capturing feature, read this section.

If not, it's safe to skip to the next section.

To the right of each Player's number and name (if not hidden), you will see a photo icon or an actual profile photo of the player.

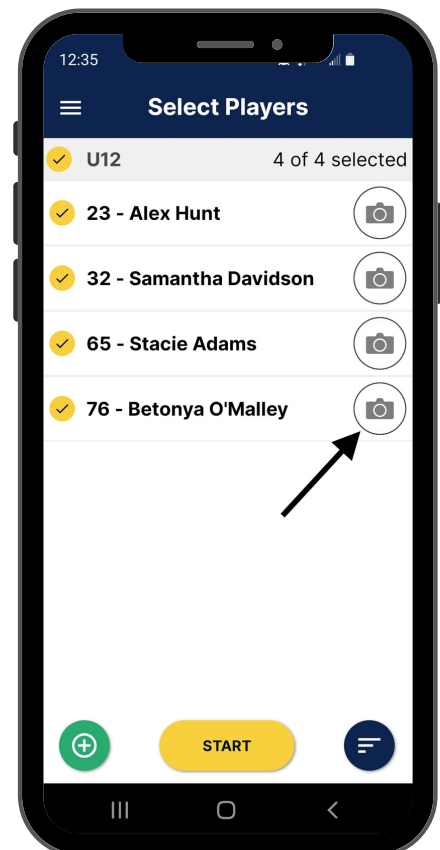
To update the photo, click the camera icon. From there, click on the Green camera icon to open up your phone's camera option.

Capture a photo of the player then click OK to save the photo as the Player's Profile Image.

Scoring:

Once you have your group of players selected, click the Yellow Start button at the bottom of the screen.

Tip - To confirm you have players selected, look for a yellow circled checkmark next to the player's number/name.





Scoring:

If your club is using multiple Scoring Forms, select the Scoring Form you want to use before entering scores.

You can navigate between Scoring Forms by clicking the blue clipboard icon at the bottom of the screen.

- To score a player, slide the number scale to the desired score. You can update the score as needed up until the session closes.
- To add a comment, click on the comment icon on the left below the slider scale. Type in your comment, or use the voice-to-text feature.
- If your club is using video, click on the video recorder icon to take a video using your phone or upload an existing video.
- The information icon will provide you instructions for the scoring criteria.





Scoring:

If you need to delete a score, swipe left on the scoring criteria. Click the red trash icon to delete the score.

Tip - 0 (zero) is an acceptable score in TeamGenius. If you wish to delete a score, follow the steps above vs entering a score of zero.

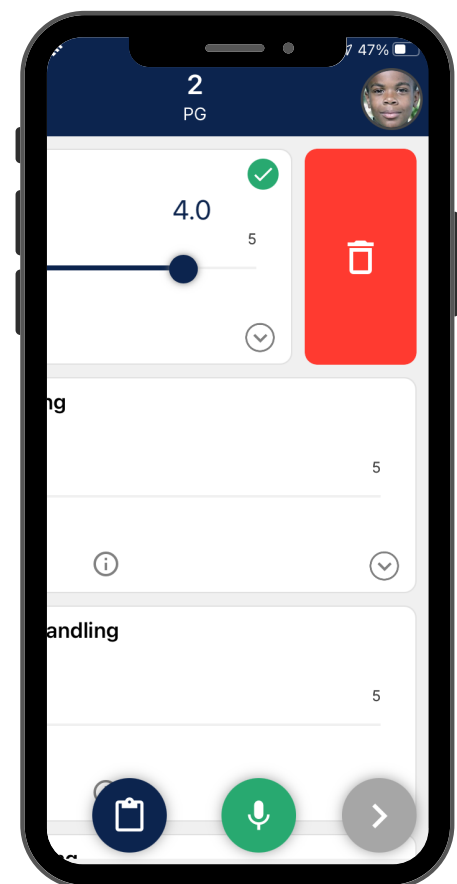
A zero will impact the overall ranking of a player significantly, so be careful when entering a score of zero.

Voice dictation/navigation:

Tip - Use your phone's dictation to quickly move between players, scoring forms, or criteria.

Click on the green microphone icon at the bottom of the screen to activate your phone's dictation feature. Say a player's number, scoring form, or criteria to quickly navigate to that category.

This can come in handy on the field when evaluators want to keep their eyes on the action.



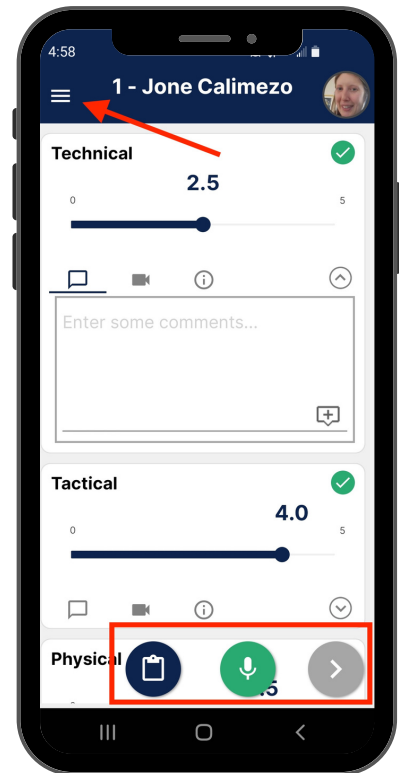


Moving Between Players & Criteria:

The three horizontal bar menu at the top left of the screen allows you to select between Players and Criteria.

The grey navigation arrows at the bottom of the screen allow you to move between players in numerical order.

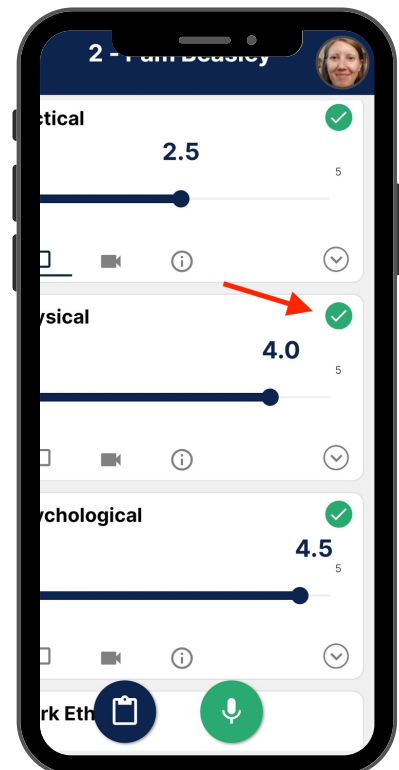
If players are lined up by number for a drill, this navigation option will be useful.



Submitting Scores:

When submitting scores or comments, a green checkmark will appear to the right of the slider scale.

If you're connected to wifi or using cell data, the scores and comments will automatically be synced to the administrative dashboard to help form rankings and reports.





Offline Mode:

Should internet connection be unavailable, you can turn on airplane mode to enter offline mode.

You will still see a green checkmark next to each score, however, the scores will not be automatically synced in offline mode.

Once you are connected to the internet and turn off airplane mode, your scores will sync to the TeamGenius results dashboard.

Tip - Make sure you have all players uploaded into the assessment before you go into airplane mode.

In good data coverage, enter the assessment and swipe down on the screen to load all checked-in players into the app. Once you enter Airplane mode, you will not see any newly checked-in players.

NOTE: If entering scores while your phone is in Airplane mode, player photo capture, video recording/uploading, and dictation will not be available.

